# Polasaí Scrúdaithe/Measúnaithe Ghaelcholáiste Phort Láirge

## Gaelcholáiste Phort Láirge's Examination/Assessment Policy

Tá dlúthbhaint ag an bpolasaí seo le Cód Iompair an Ghaelcholáiste. Bhí baint ag múinteoirí, tuismitheoirí, scoláirí le cur le chéile an pholasaí seo.

**<u>Dualgais na múinteoirí:</u>**

- De réir an Acht Oideachais tá an dualgas ar gach múinteoir scrúduithe rialta a chur ar na daltaí ina ranganna agus tuairisc faoi thorthaí a thabhairt go tréimhsiúil do na mic léinn agus dá dtuismitheoirí.
- Leagann an Gaelcholáiste amach scéim bhliantúil scrúdaithe tí agus scéim phleanáilte do mheasúnaithe rang bhunaithe ( MRB'anna) Bliain 2 agus 3 agus cuirtear na cláir seo ar fáil do dhaltaí agus tuismitheoirí ag tús na scoilbhliana.
- Pléitear an córas scrúduithe tí ag cruinnithe foirne go rialta agus déantar athbhreithniú dá réir ar an gcóras seo.
- Cuirtear tuairisc scríofa ar fáil do thuismitheoirí 3 huaire sa scoilbhliain i dtaobh dul chun cinn a p(h)áiste le grád agus ráiteas scríofa do gach ábhar. Is féidir an grád seo a bheith bunaithe ar mheastóireacht scríofa/béil.
- Chomh maith leis sin déantar measúnú chun foghlamtha ar obair scríofa/ béil na ndaltaí go rialta mar chuid den Phlean Féin Mheastóireacht Scoile.
- Cuirtear scrúduithe caighdeánach ar gach dalta i mbliain 1/2/3/5 ag tús na scoilbhliana le fadhbanna foghlamtha a aithint i dtreo plean feabhais a chur le chéile dó/dí. *[ Féach Polasaí Riachtanais Oideachasúla Speisialta]*.

**<u>Rialacha agus Treoracha do na Daltaí:</u>**

Tá sé tábhachtach go gcloífidh na daltaí leis na rialacha agus treoracha leagtha síos anseo ionas dea-eagrú na scrúdaithe a chinntiú agus i dtreo barr feabhais acadúil a ghnóthú; ní hamháin i scrúduithe stáit ach i scrúduithe tí chomh maith.

***<u>Rialacha Scrúduithe Tí</u>***

*Bítear ag súil go nglacfaidh agus go gcloífidh na daltaí leis na rialacha seo a leanas le linn scrúduithe tí:*

1. Caithfear a bheith in am agus eagraithe do gach scrúdú.
2. Tá cosc ar bhia agus deochanna sna seomraí scrúduithe.
3. Tá cosc ar mhálaí scoile sna seomraí scrúduithe.
4. Ní bheidh cead ag aon scoláire dul go dtí an leithreas le linn scrúduithe, ach amháin sa chás go mbíonn fadhb shláinte; a bheidh deimhnithe le

*This policy is closely linked with The Code of Conduct Policy of Gaelcholáiste Phort Láirge. Teachers, parents and students helped in putting this policy together.*

***<u>The Teachers' Duty</u>***

- *In accordance with The Education Act each teacher has the duty to regularly evaluate students and periodically report the results of the evaluation to the students and their parents.*
- *The Gaelcholáiste sets out a yearly scheme for in-house examinations and a planned timetable for the class room based assessments in 2nd & 3rd Year ( CBA's) and these plans are made available to students and parents at the beginning of the school year.*
- *The in-house examinations scheme is regularly discussed at staff meetings and reviewed accordingly.*
- *Parents are provided with a written report 3 times in the school year of their child's progress with a grade and a written statement regarding his/her progress in each subject. This grade can be based on written/oral assessment.*
- *Along with this assessment for learning is carried out on the students' written and oral work in each subject area on a regular on- going basis as part of The School Self- evaluation Plan.*
- *Each student in 1st /2nd/3rd/5th year is given a standardised examination to do at the beginning of the school year in order to identify any learning difficulties and develop an individual educational plan for any such student. [ See Special Education needs Policy]*

**<u>Rules and Guidelines for the Students:</u>**

*It is important that students comply with the rules and guidelines laid down herewith in order to ensure good order in the running of examinations so as to help students achieve their academic potential; not alone in state exams but in house exams also.*

***<u>In-House Examinations</u>***

*The students are expected to accept and comply with the following rules during in-house examinations.*

1. *Students must be on time and organised for every exam.*
2. *Food and drink are not allowed in the examination rooms.*
3. *School bags are not allowed in the examination rooms.*
4. *Students will not be allowed to go to the toilet during the exam, except in the case of a medical complaint, which will be confirmed by a medical*

teastas dochtúra nó sa chas go nglacann an feitheoir go bhfuil cás maith ann é a cheadú.

5. Má bhíonn dalta ag caint le linn scrúdaithe, déanfaidh an múinteoir atá i gceannas sa seomra scrúdaithe nóta de ar pháipéar an scoláire agus bainfidh an múinteoir ábhair 5% ó thoradh scrúdaithe an scoláire sin.
6. Ceadófar do scoláirí na chéad bhliana foclóir Gaeilge/Béarla a úsáid i ngach scrúdú.
7. Ceadófar do scoláirí a thagann ó scoileanna Béarla foclóir a úsáid sna scrúduithe sa chéad agus sa dara bliain más mian leo é .
8. Má bhíonn dalta as láthair do scrúdú iarrtar ar na tuismitheoirí é sin a chur in iúl don scoil agus beidh ar an dalta an scrúdú a dhéanamh ag am feiliúnach eile don scoil/dalta.
9. Gheobhaidh na daltaí tuairisc scríofa a gcuid torthaí scrúdaithe scoile trí huaire sa bhliain i gcás Bliain 1, 2, 5 agus dhá uair sa bhliain i gcás Bliain 3, 4 agus 6.
10. Is tríd an tuairisc scríofa scoile a fhaigheann daltaí chéad tuairisc a gcuid torthaí scrúduithe tí/réamh scrúduithe .
11. Cuirtear an tuairisc sin ar fáil do thuismitheoirí/ caomhnóirí ar VSWare nó sa phost má iarrann siad é nó bailíonn na tuismitheoirí/caomhnóirí ón oifig é.
12. Moltar do thuismitheoirí an tuairisc seo a phlé go mion lena p(h)áiste gach uair.
13. Iarrtar ar dhaltaí Bliain 2/3/4/5/6 teacht chuig an gcruinniú múinteoirí /tuistí lena dtuismitheoirí chun an tuairisc agus a ndul chun cinn a phlé.

***<u>Rialacha Scrúdaithe Stáit</u>***

*Bítear ag súil go nglacfaidh agus go gcloífidh na daltaí leis na rialacha seo a leanas le linn scrúduithe stáit:*

1. Is trí Ghaeilge a dhéanfaidh na daltaí na scrúduithe ach amháin i gcás an Bhéarla.
2. Caithfear éide scoile a chaitheamh gach lá le linn na scrúduithe. ( Teastas Sóisearach).
3. Moltar do dhaltaí ag teacht ar scoil de shiúl na gcos nó ag rothaíocht cóta báistí a chaitheamh ar eagla go néireoidís fliuch.
4. Moltar go láidir fanacht sa scrúdú go dtí an deireadh, ionas go gcuireann gach dalta a seacht ndícheall isteach sna scrúduithe.
5. Níl cead imeacht ón scoil am sosa/lóin, gan cead scríofa óna tuismitheoirí roimh ré. ( Faoi 18 mbliana).
6. Ní féidir leis an scoil feitheoireacht a dhéanamh ar na daltaí sa scoil le linn na scrúdaithe stáit. Bítear

*certificate or where the supervisor accepts that there is genuine reason to permit so.*

5. *If a student is found speaking during the exam the supervising teacher will make a note of it on the student's exam paper and the subject teacher will deduct 5% from that student's result.*
6. *First Year students will be permitted to use an Irish/English dictionary in all exams.*
7. *Students coming from English primary schools will be allowed the use of Irish/English dictionaries in first and second year if they so wish.*
8. *If a student is absent for an exam the parents are expected to inform the school and the student will have to sit the exam at another suitable time for the school/ student.*
9. *Students will receive a written report of their school exam results 3 times in the year in the case of 1st, 2nd and 5th years and twice in the year in the case of 3rd, 4th, and 6th years.*
10. *Students will receive initial information of their results of in-house exams and pre-exams by means of a written report.*
11. *This report will be posted home or the parents/guardians may collect it from the office.*
12. *Parents are advised to discuss this report in detail with their child each time.*
13. *Students in 2/3/4/5/6 year are asked to attend the parent/teacher meeting with their parents to discuss their report and progress.*

**<u>State Examination Rules</u>**

*The students are expected to accept and comply with the following rules during state examinations.*

1. *Students will take all their examinations through Irish except in the case of English.*
2. *School uniform must be worn every day during the examination period. ( Junior Certificate).*
3. *Students walking or cycling to school are advised to wear a rain jacket in the event of getting wet.*
4. *It is strongly recommended that students remain in the exam centre until the exam is over, to ensure all students try their best.*
5. *Students may not leave the school during the examinations without written permission from a parent. ( Under 18 years).*
6. *The school cannot provide supervision during the state examinations. It is expected that students display good and responsible behaviour and if a student leaves the school grounds the responsibility will lie with the parents/ guardians.*
7. *Students must attend school half an hour before their first exam and then fifteen minutes before*

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| ag súil go mbeidh na daltaí ar dhea-iompair, freagrach agus má imíonn dalta ón scoil am lóin beidh an fhreagracht sin ar na tuismitheoirí /caomhnóirí.<br>7. Caithfear a bheith ar scoil leath uair a chloig sula dtosaíonn an chéad scrúdú ar an chéad lá agus 15 nóiméad roimh gach scrúdú eile.<br>8. Tá nóta óna tuismitheoirí le hainm an dalta agus a scrúduimhir ag teastáil d'athrú leibhéal msh. ardleibhéal go gnáthleibhéal. ( Teastas Sóisearach).<br>9. Úsáideann an dalta a scrúduimhir ar gach píosa páipéar a bhaineann leis na scrúduithe in ionad a (h)ainm féin.<br>10. Níl cead aon leabhar/nótaí/foclóir/fón phóca /gléasanna digiteacha/ uaireadóir digiteach nó páipéar a thógaint isteach san ionad scrúdaithe.<br>11. Níl cead caint le linn an scrúdaithe, caithfidh an dalta a lámh a chur suas agus ceist a chur ar an scrúdaitheoir má tá aon rud uaidh/uaithi.<br>12. Beifear ag súil go mbeadh gach dalta eagraithe le peann, peann luaidhe, pinn ildaithe, scriosán, rialóir, lonnaitheoir, áireamhán agus seit mata.<br>13. Ní bheidh cead ag na daltaí rudaí a roinnt lena chéile le linn na scrúduithe.<br>14. Níl cead airgead a chur isteach leis an scrúdú nó aon ábhar sa bhreis.<br>15. Mínítear An Polasaí Scrúdaithe Stáit do na daltaí sula dtugann siad faoi na scrúduithe stáit. | *any exams thereafter.*<br>*8. A note from the parents with the student's name and exam number is required for a change in subject level e.g. from higher level to ordinary level. ( Junior Certificate).*<br>*9. Students must use their exam number on all documentation relating to the exams, rather than their name.*<br>*10. Students are not allowed to bring any books /notes/dictionaries /mobile phone /digital devices/ digital watches or paper into the examination centre with them.*<br>*11. Students may not communicate with one another during exams. They should put up their hand to request assistance from the superintendent if necessary.*<br>*12. It is expected that each student be well prepared for the exams with pens, pencils, colouring pencils, an eraser, a ruler, a highlighter, a calculator and a maths set.*<br>*13. Sharing materials will not be allowed.*<br>*14. It is forbidden to submit money or any other extra material with the examination paper.*<br>*15. The State Examination Policy is explained to the students prior to sitting the state examinations.* |

Glactha agus faofa ag an mBord Bainistíochta ar: 25/ 04/ 2016
*Accepted and approved by the Board of Management on: 25/ 04/ 2016*

*Síniú an Chathaoirligh: …………………………………………………………*

*Síniú an Phríomhoide: ………………………………………………………….*

*Athbhreithniú déanta ar an: ………Meitheamh 2019…………..*

*Síniú an Chathaoirligh: …………………………………………………………  Dáta: …………………………………………*

*Síniú an Phríomhoide: ………………………………………………………….. Dáta: …………………………………………*